

JOB ADVERTISEMENT

New Life Psychiatric Rehabilitation Association

Since 1965, New Life Psychiatric Rehabilitation Association is dedicated to recovery-oriented, people-focused and evidence-based community mental health service development. The Association, with a team of over 1,000 staff members, operates more than 70 service units and projects to render residential services, employment and vocational training, community support for 18,000 people in recovery with mental illness (PIR) and their families, as well as provide mental health education to 78,000 general public annually. As a result of our passionate belief in social inclusion and self-reliance for PIR, we have established different social enterprises with over 20 projects operating currently promoted the well-being message under the brand “330”, which in Cantonese carries the homophonous meaning “body, mind and spirit” – the balance of which we all strive to attain.

For more information, please visit <http://www.nlpra.org.hk>

Social Work Supervisor, Autism Spectrum Disorder

Reporting to the Head of Professional Services, the Social Work Supervisor, Autism Spectrum Disorder (ASD) is responsible for planning, administering, directing and developing the Association’s ASD programmes to ensure the provision of quality and effective services.

Responsibilities:

- To take overall responsibility and accountability for the service planning and organization, management and day-to-day operation of the ASD services to ensure the provision of quality and effective services;
- To lead and oversee the operations of all programmes while assuring compliance with regulations and Association policies and procedures;
- To provide advices and guidance on service development including identifying service gap(s) and developing new initiatives;
- To provide professional advices on the development of respective projects and/ or programmes and application of theoretical model in various intervention and practices rendered;
- To drive and develop professional expertise of the team and to provide guidance, supervision, consultation and support to team members;
- To liaise and collaborate with internal and external parties for the operation and development of projects and/ or programmes;
- To establish protocols by creating procedures and frameworks for effective decision working;
- To be responsible for the Quality Assurance of the Association and to implement administrative and financial procedures to ensure communicated, documented and archived; and
- To assess and identify programme needs and provide recommendation for new/ future projects and/ or programmes.

Requirements:

- University graduate in Social Work;
- At least 6 years of social service experience working with the ASD population and their carers, of which at least 4 years in a supervisory role;
- Competent in managing demanding workload and consistent follow-through;
- Strong people management skills and able to lead and coach the team for quality service delivery;
- Excellent presentation, organizational, interpersonal and communication skills;
- Genuine commitment to the objectives of the Association as well as recovery-oriented practice, betterment and social welfare services; and
- Proficient in both verbal and written Chinese and English, preferably with good command in Putonghua.

Applicants are invited to forward a cover letter and a resume to the **Human Resources Department** by post at **New Life Psychiatric Rehabilitation Association, 332 Nam Cheong Street, Kowloon**, or by fax at **3552 5398**, or by email to recruit@nlpra.org.hk.

Personal data provided by applicants will strictly be used for recruitment purpose.
New Life Psychiatric Rehabilitation Association is an equal opportunity employer.
Prospective employees are requested to undergo Sexual Conviction Record Check.